

# NORMAN COURT SCHOOL REGISTRATION FORM

<b>Full Name of Child</b>	<b>M/F</b>
<b>Date of Birth</b>	<b>Religion</b>
<b>Proposed Date of Entry</b>	<b>Proposed Year Group of Entry</b>
<b>Home Address, Postcode and Telephone Number</b>	
<b>E-mail addresses</b>	
<b>Names of Parents/Guardians/Carers with whom the child lives</b>	
1.	
Does this Parent/Guardian/Carer have parental responsibility? Yes/No	
2.	
Does this Parent/Guardian/Carer have parental responsibility? Yes/No	
<b>Name of Parent with whom the child <u>does not</u> live</b>	
Does this Parent/Guardian/Carer have parental responsibility? Yes/No	
Does this Parent have legal access to the child? Yes/No	
Address of this Parent:	
Home Telephone Number:	
Mobile Telephone Number:	
<b>Parent's Emergency Contact telephone numbers</b>	
1. Work:	Mobile:
2. Work:	Mobile:
<b>Name of a <u>local</u> Third Party Contact (for emergency use)</b>	
Daytime Telephone Number:	
Mobile Telephone Number:	
Relationship to Child:	

**Persons over 16 years of age authorised to collect the child (other than named above)**

Name:

Name:

Daytime Telephone Number:

Daytime Telephone Number:

Mobile Telephone Number:

Mobile Telephone Number:

Relationship to Child:

Relationship to Child:

**GP's Contact Details**

GP's Name and Surgery:

Address:

Telephone Number:

**Current School/Nursery Address**

**Medical Conditions/Allergies**

**Does your Child have any Special Needs (including allergies or other medical conditions)?**

**If so, please give full details**

**Does your Child have any Dietary Requirements? If so, please give full details**

**Family Background**

Names and ages of brothers and sisters:

**Nationality**

**Things I Like to do (please fill in this section with your child)**

**Any other information**

**Please sign and return to: The Office, Norman Court School, West Tytherley, Salisbury,  
SP5 1NH**

**I/We** enclose a copy of my child's birth certificate and a £50.00 (non-refundable) registration fee payable to Norman Court School.

**I/We** confirm that I/we have read and understood the Admissions Policy Summary as outlined below.

**I/We** consent to the obtaining, processing and holding of personal data under the Data Protection Act for school purposes only.

Signatures: (Father) .....

(Mother) ..... Date: .....

For our records, how did you hear of Norman Court?  
.....

**Admissions Policy Summary**

- Norman Court School accepts children into their care who are four years and older. Offers of places are subject to availability and position on the waiting list, and are subject to the admission requirements of the School at the time offers are made.
- On receipt of the fully completed registration form, non-refundable registration fee and copy of the child's birth certificate, the child's place on the waiting list will be acknowledged.
- A confirmation deposit of £400 is payable 12 months before entry into the school in order to reserve a place. This deposit is returned when the child leaves the school, providing proper notice has been given as laid out in the Terms and Conditions, and providing all debts have been settled. Notice of the intention to remove a pupil shall be given in writing to the Head one full term prior to leaving the school. Failure to do so will result in one term's fees being charged.
- Terms and Conditions of the School will undergo reasonable changes from time to time.
- Children will be invited to attend an introductory taster day. Acceptance of the child is subject to the outcome of the taster day.
- Acceptance of an offer of a place obliges parents to accept and support the School's regulations regarding uniform, behaviour and payment of fees.

**Equal Opportunities Monitoring**

We are required by the Local Authority to collect data on ethnicity and so we would be grateful if you would answer the questions below. Your participation in the survey is entirely voluntary.

Child's Ethnic Origin: (please circle below)				
WHITE	MIXED	ASIAN OR BRITISH ASIAN	BLACK OR BLACK BRITISH	CHINESE OR ANY OTHER
British	White and Black Caribbean	Indian	Caribbean	Chinese
Irish	White and Black African	Pakistani	African	Other background
Other	White and Asian	Bangladeshi	Other	
	Other	Other		